



THE LIVESTOCK
CONSERVANCY™

CULTIVATING LEADERSHIP INITIATIVE

Breed Organization
Training

www.livestockconservancy.org

MODULE 3:

Board Roles & Responsibilities

Presented by:



**THE LIVESTOCK
CONSERVANCY™**

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HOUSEKEEPING

- Please mute yourself during the presentation.
- The presentation is being recorded & will be shared.
- Please save questions for Q&A.
- Please complete the quick survey at the end.





WEBINAR DISCLAIMER

- Bylaws are legal documents.
- Regulations vary from state to state.
- Check your state's laws.
- **We are not legal experts** and do not know every state's laws.
- Consult with an attorney.



IN THIS MODULE

- Roles and responsibilities of the board, officers and committees
- Effective meeting procedures
- Required and encouraged reporting





BOARD RESPONSIBILITIES & AUTHORITY

- Board - The governing authority
- Establishing, safeguarding and advancing the organization's vision and mission
- Strategic planning





BOARD RESPONSIBILITIES & AUTHORITY

- Policy and Strategic Guidance
 - Governance and Financial oversight
 - Executive Director, if hired
- Specific duties
- Committee Assignments
- Ambassador for the breed





BOARD RESPONSIBILITIES & AUTHORITY

Fiduciary Duties

- Duty of care
- Duty of loyalty
- Duty of good faith





BOARD COMPOSITION

- Number of Board Members
 - 1-5 minimum (except in Mississippi)
- Eligibility
- Officers
- Qualities





BOARD RESPONSIBILITIES & AUTHORITY

Internal and External Policies

- Board
- Membership
- Financial
- Staff
- Programs
- Registry

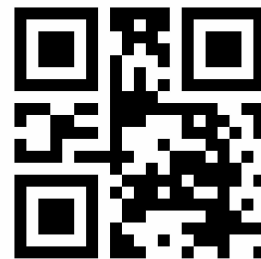




BOARD RESPONSIBILITIES & AUTHORITY

Upholding Responsibilities to Members:

- Uphold by-laws
- Execute duties with integrity
- Maintain & protect accurate records
- Educate members
- Recruit new breeders
- Promote breed





BOARD RESPONSIBILITIES & AUTHORITY

- Accountability
 - Laws, Bylaws, Rules
- Standards of Conduct or Code of Ethics
 - Signed statement
 - BOA requirement
- Confidentiality Agreement



DIRECTORS & OFFICERS

Director

- Elected by membership
- Become Members of the Board
- Make Board decisions on behalf of the membership

Officer

- Elected by membership or by members of Board
- Has specific duties

Executive Committee



DIRECTORS & OFFICERS

Officers serve on the Board of Directors and play an active role in the day-to-day management of the nonprofit.





DIRECTORS & OFFICERS



Responsibilities are to the

- breed
- association
- breeder community
- membership



COMPENSATION

- Compensation laws
 - Federal (Reasonable)
 - State (Varies)
- Reimbursement





BOARD COMMITTEES

- Focus on specific issues or programs.
- Provide information and recommendations to the Board.
- Where much of the important work of an organization takes place.

BOARD COMMITTEES

Bylaws

- Process for establishing Committees
 - Standing and Ad Hoc
- Structure
- Limitations



Rules or Policies

- Names of Standing Committees
 - Purposes and duties of each



BOARD MEETINGS

- Schedule for regular board meetings
- Minimum of quarterly (Accreditation requirement)
- Meeting notices
 - # of days in advance
 - Method of notifying

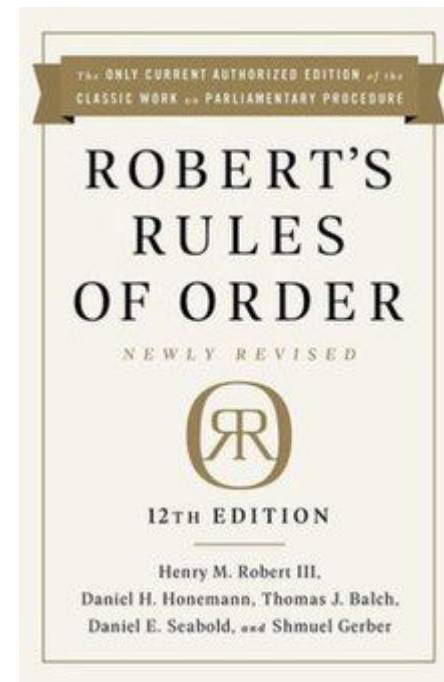




BOARD MEETINGS

Robert's Rules of Order
(Review this in board orientation/training)

- what they are
- where to find them
- why important





BOARD MEETINGS

Voting Procedures

- Rule on quorum requirements
- Provisions for electronic participation





BOARD REPORTING TO MEMBERSHIP

Required Reporting (Accreditation requirements)

- Annually
- Includes Treasurer's Report

Encouraged Reporting

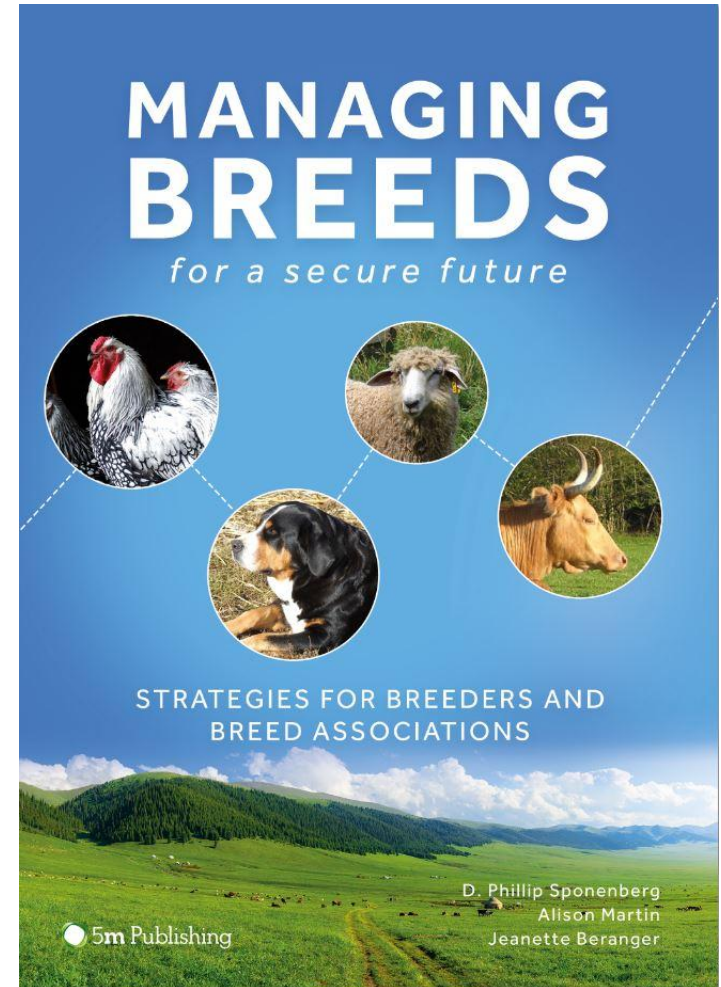
- Membership stats
- Breed news
- Educational opportunities





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A link to **resources** related to today's webinar will be emailed to you.

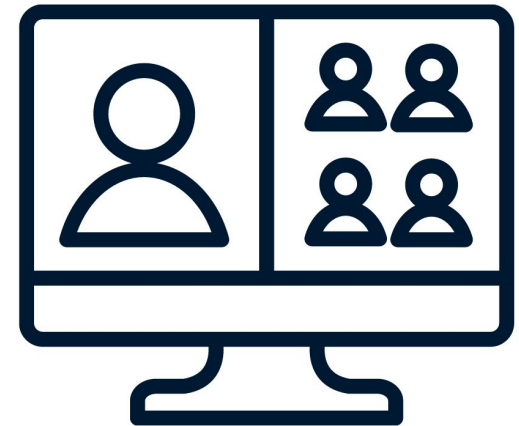


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WEBINAR TRAINING SERIES

- Monthly on the 3rd Thursday
- 6:30 – 7:30 pm Eastern
- September 2022 – May 2023
- Corresponds with bronze-level accreditation requirements





WEBINAR TOPICS

Dec. 15	Building & Maintaining an Effective Board
Jan. 19	Ensuring Accountability & Transparency
Feb. 16	Managing External Communications
March 16	Managing Internal Communications
April 20	Managing Risk
May 18	Managing Herd Book / Registry



PREPARATION FOR NEXT MONTH

Familiarize yourself with your by-laws and policies regarding a Board of Directors.

Check your state laws for any requirements related to a Board of Directors.

Speak with your colleagues and identify your top issues, questions, and concerns.



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QUESTIONS



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THANK YOU!

We hope to see you on **December 15th**
for the Building & Maintaining an
Effective Board training.

*Additional questions? Email
info@livestockconservancy.org*

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